



Parish Council
The Lees Picnic Area and Car Park Risk Assessment

Date: 09.07.2024	Assessed by: Assistant Clerk	Checked/Validated by: The Clerk	Location: The Lees Picnic are and car park	Review date: Annual Parish Council Meeting annually
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Result: T = trivial, A = adequately controlled, N = not adequately controlled, action required, U = unknown risk

Activity	Hazard	Who might be harmed and how	Existing measures to control risk	Risk rating	Result
General Use	Various	Members of the public	Yalding Parish Council hold £10M of public liability Insurance. The land is inspected at least every month by a nominated member of the Parish Council.	N/A	A
Moving vehicles	Being struck by vehicles.	Members of the public	Speed limit signage in place. Sit-on mower is used for grass cutting The grounds maintenance company, the company that empties the cess pit have their own risk assessments Traffic entry control (payment barrier) to deter person who may possibly abuse car park.	Medium	A
Riverbanks	Falling into river.	Members of the public and / or their vehicles	Signage installed around river edge indicating no parking beyond certain points. There is fencing along the riverbank to the Teapot Island foot bridge. Fixed benches located on the Teise river side of car park as not to allow cars to park too close to the fence. There are 2 gates at the top of the EA slipway. Signs installed by Environment Agency at river entry and other points to warn of hazards.	Low	A

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Activity	Hazard	Who might be harmed and how	Existing measures to control risk	Risk rating	Result
Riverbanks continued	Swimming in the river (dangerous currents)	Members of the public	Fencing of the river at potential entry points. There are 2 gates at the top of the EA slipway. Signs installed by Environment Agency at river entry points to warn of associated hazards. Periodic Kent Fire and Rescue awareness events.	High	A
Exposure to naturally occurring health hazards.	Exposure to dog fouling, leptospirosis, and Giant Hogweed.	Members of the public	Bins provided for dog foul, in addition to warning signage. Signs installed with regards the potential for catching Leptospirosis from open watercourses. Signs installed with regards the potential for exposure to Giant Hogweed. Yalding Parish Council is part of The Medway Valley Countryside Partnership Hogweed control program and full support any advice given.	Medium	A
Slip, trips, and falls	Tripping over sleepers, uneven ground, slipping on the wet surfaces on the footbridge.	Members of the public	The blocks indicating the hardstanding are whitewashed to suitably highlight their location on entry to the car park. Areas that become muddy / uneven underfoot in wet weather are segregated by means of cones/tape.	Low	T

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Activity	Hazard	Who might be harmed and how	Existing measures to control risk	Risk rating	Result
Entry gates	Being struck by swing entry gates.	Members of the public / vehicles	Gates secured with padlocks when in the open position and when closed in the evening.	Low	A
Site access & use by non-motorised means.	Tripping or falling through the gaps on the cattle grid	Cyclists, pedestrians & those with animals.	No pedestrian, (with or without animals) or cyclist allowed to cross cattle grid. Signs are posted stating this.	Medium	A
Cash Box	Attack when emptying Cash box and opening/locking	Trusted person	Anyone who performs this role is fully briefed on the procedure to do so and varies the time of the day it is done.	Medium	A
Fires	Fire from barbeque / smoking.	Members of the public	BBQ's are not allowed and Signage in place. Steel bins to contain fire are in should persons use them to dispose of cigarettes.	Medium	T
Toilets	General	Members of the public	They are cleaned daily by a professional company who carry their own public liability insurance and risk assessments.	Low	T

Things not covered by this assessment:

- The Slipway and the rivers are managed by The Environment Agency. Yalding Parish Council fully co-operate with any advice given by them and Kent Fire and Rescue.
- The Bridge to Teapot Island is not included in this assessment; the responsibility for maintenance, management and insurance lies with Teapot Island.
- Toilets are the responsibility of Maidstone Borough Council who are liable for the insurance, Yalding Parish Council manage them on a day-to-day basis on behalf of Maidstone Borough Council.

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