

**MINUTES OF YALDING PARISH COUNCIL MEETING HELD ON  
TUESDAY 3 NOVEMBER 2020 AT 6.30 PM VIA ZOOM VIDEO CONFERENCE**

**PRESENT**

Geraldine Brown (Chairman)  
Jason Bryant (JB)  
Ken Gough (KG)  
Patricia Robbins (PR)  
Dee Ann Stead (DS)

Sue Gerrish (SG)  
June Chapman (JC)  
David Law (DL)  
Andy Sanders (AS)

**This meeting was held virtually via Zoom Video Conferencing allowing The Chairman to record the meeting.**

**PUBLIC SESSION**

There was one member of the public present who did not speak.

**1. APOLOGIES FOR ABSENCE**

There were none.

**2. DECLARATION OF INTEREST OF COUNCILLORS IN ANY ITEM**

**2.1. DECLARATION OF CHANGES TO THE REGISTER OF INTERESTS**

None were declared.

**2.2. DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

KG declared an interest in agenda item 16.1 as he had bills for payment.

**2.3. REQUESTS FOR DISPENSATION**

None were requested

**2.4. DECLARATION OF ANY GIFTS RECEIVED**

None were declared.

**3. DECISION TO TAKE AGENDA ITEMS UNDER CLOSED SESSION**

It was agreed to take item 30 to 32 in Closed Session.

**4. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 6 OCTOBER 2020**

Proposed SG seconded DS and all agreed that the minutes be signed as a correct record.

**5. MATTERS ARISING FROM THE PREVIOUS MEETING**

**5.1. CATTLE ON THE FEN**

Work is ongoing with Community Payback to install new fence posts.

**5.2. THE TATT - PUBLIC ACCESS**

Access will be closed-off for at least 24 hours to confirm rights of access. Only Tatt Cottage and Bramling House have official access. KG to agree with the permitted users a convenient time, maybe during holiday time. **Deferred.**

Southern Water to be asked to contribute towards the cost of the repair to the track. **Deferred.**

**5.3. DITCH AT THE FEN**

The drainage board have asked KG to check if there are any cables there. There are none.

**5.4. DEFIBRILLATORS**

Some backboards still need erecting KG will speak with Ian Jeary to get these completed

**5.5. JUBILEE FIELD DOMESTIC GATE INTO FIELD**

A site meeting was held, The Chairman will look up the original documentation and establish if a charge can be added to the land.

## **5.6. PARKING ON THE VILLAGE GREEN**

KG to obtain quotes for fitting the bollards.

## **5.7. COUNCILLORS TO BE GIVEN A YALDING PARISH COUNCIL EMAIL ADDRESS**

As the new website has a Yaldingparishcouncil.org.uk address The Chairman is going to try and get this address for Councillors.

## **5.8. SOUTH AND SOUTH EAST IN BLOOM COMPETITION**

The Chairman suggested not entering this year as it is too late, we are very busy and we need to do some serious tidying after the storms. The criteria states that they do not expect hanging baskets everywhere but a community looking after its Parish. KG/AS/DL will meet to discuss.

## **5.9. LORRY WATCH – POTENTIAL GROUP ON WAGON LANE**

Residents of Wagon Lane have request are trying to set up a Lorry Watch with Kent County Council (KCC). KCC offer guidance but the residents would have to write their own risk assessment. The clerk has written to the residents but has not yet received the relevant documentation.

## **5.10. TREES AT THE YALDING SCHOOL**

It was agreed to arrange and fund the removal of two silver birch trees from the reception play area in order for a beautiful, rare tree to flourish as suggested by the Kent Men of Trees.

## **5.11. ADDITIONAL TEMPORARY ADMINISTRATION SUPPORT**

It was agreed to employ a temporary administration person for a few hours per week to give the Clerk time to complete the Society of Local Council Clerk qualification.

## **5.12. LADDINGFORD – NAMING THE ROAD BETWEEN LEES ROAD AND CLAYGATE/DARMAN LANE**

The Clerk has contacted Maidstone Borough Council (MBC) about making The Street an official name. MBC need all the residents to agree before they can go ahead with registering an official street name. A document listing all the property addresses that are affected and signature of the residents will be required for proof of agreement to the official change in their postal addresses. Once Yalding Parish Council (YPC) have undertaken the consultation and they have received all the residents full support there is an application form and a fee of £100.00. A letter has been sent to residents for comment.

## **5.13. TREE PLANTING PLAN**

Contained within the neighbourhood plan (NhP) is reference to maintaining and enhancing our trees and hedgerows. It was agreed to produce a 5-year planting plan to be included in The NhP which should include sites and species. Even though YPC do not own The Fen it needs to be included in this plan in conjunction with Medway Valley Countryside Partnership (MVCP). It was agreed that some members of NhP group could start to prepare a plan; they can be joined by JC and other tree wardens as required. PR will find out who from the group is interested.

## **5.14. FOWLE HALL GREEN ACCESS GATE**

The ditch has had to be filled in to allow access to the land. AS would like to pipe the ditch and add a locked gate. It was proposed KG and seconded JC that up to £1000 be spent on this project.

## **5.15. THE REINSTATEMENT OF THE VERGE OPPOSITE BIRKBY'S**

A site meeting was held, KG to share the output with Highways and obtain quotes.

## **5.16. FINGER POSTS AND VILLAGE NAMEPLATES – CUTTING BACK VEGETATION**

The vegetation will be cut away from Claygate Road and also from the finger post opposite Jubilee Field.

## **5.17. PLANTING A TREE TO COMMEMORATE EITHER KEY WORKERS DURING 2020 OR IN MEMORY OF PEOPLE WHO HAVE LOST THEIR LIVES DURING 2020 DUE TO THE COVID-19 PANDEMIC**

The Chairman felt that this should be taken in conjunction with the Tree Management Plan. AS pointed out that there should be no further trees on The Lees due to the canopies reducing meadowland and hunting ground for birds, in particular owls and kestrels. He is also keen that a Tree Management Plan should include the reduction the self-sown oaks and the small copse beside the CALPAC land. This will be added to the agenda of the January meeting.

#### **5.18. INTERNET AND FIBRE OPTIC CONNECTIVITY KENWARD ROAD**

A letter has been received from a resident concerned about internet and fibre optic connectivity in Kenward Road. The Clerk will investigate Open Reach's plans.

#### **5.19. YALDING WOMEN'S INSTITUTE (WI)**

It seems Yalding WI is to close and convert to a ladies social group, this is because national WI have suspended them due to them not having any officers. It was felt that the opportunity should be given to residents to save it before a final decision is made. The Chairman will put an article in the Parish Magazine and send out on Parish News

#### **5.20. COUNTRYSIDE USE OF THE CAR PARK AT THE KINTONS**

Countryside have decided that they will no longer provide the pathway from the estate onto The Kintons car park. The Chairman has written to their Managing Director and received a reply from an Associate Director suggesting YPC agreed. The clerk has responded clarifying that wasn't the case and has received a reply from the new Managing Director stating that they are unable to reconsider their decision as they have no legal or planning obligation to install this pathway and their original proposals were dismissed by the PC.

#### **5.21. ROYAL MAIL INTENDS TO WITHDRAW FROM THE MAIL DELIVERY OFFICE**

A meeting has been arranged for 4th November with the Postmaster to look at future use of the space and to agree the use of toilet facilities and how undelivered mail will be left when the Post Office is closed.

#### **5.22. THE YALDING CONSERVATION AREA REVIEW**

A meeting has been arranged for 4th November with the relevant officer to discuss.

#### **5.23. NEW GOAL POSTS FOR JUBILEE FIELD**

The goal posts at Jubilee Field are very tatty and they let down the area as well as being too big for the children. It was agreed to discuss this with Laddingford School and the users. JB reported that at this stage they just need rubbing down and re-painting, KG will check if Community Payback can do it.

#### **5.24. NEW PARISH NOTICEBOARDS**

All noticeboards are in a poor state of repair and need replacing.

It was agreed to have separate noticeboards for Parish Council notices and general notices so that members of the public do not have access to the legal notices. A recommendation along with costs is being put together for discussion.

### **6. PLANNING**

#### **6.1. TO DECLARE ANY LOBBYING OR FORMAL REPRESENTATION**

There was none declared.

#### **6.2. PLANNING APPLICATIONS**

Planning decisions are recorded at the end of the minutes.

#### **6.3. YALDING ENTERPRISE PARK (YEP) - UPDATE**

Nothing further to report on the planning application, The Planning officer is awaiting additional highway modelling from the applicant. The Local Plan Review supports redevelopment.

#### **6.4. MBC LOCAL PLAN REVIEW – UPDATE ON CALL FOR SITES AND COMMENTS FOR SPI MEETING ON 9 NOVEMBER**

The Chairman is composing a letter to be sent to all Members. This will be circulated.

## **6.5. TONBRIDGE AND MALLING LOCAL PLAN REVIEW**

The inspectors ceased the enquiry after the first three days based on being open to a legal challenge due to failure of the duty to cooperate.

## **6.6. ANY OTHER PLANNING MATTERS**

There were no other planning matters.

## **7. POLICE MATTERS AND NEIGHBOURHOOD WATCH (NhW)**

No update, NhW appears to have ceased as a group in Maidstone.

KALC has had a meeting with the Police Crime Commissioner and Assistant Chief Constable (PCC and ACC).

The Chairman will write to Helen Grant, the Chief Constable and The Police Commissioner for support with anti-social behaviour and look again at a private security firm.

## **8. COUNTY COUNCILLOR'S REPORT**

A report was not received.

## **9. BOROUGH COUNCILLOR'S REPORT**

A report was not received.

## **10. VISUAL UPDATE INSPECTIONS OF COUNCIL OWNED LAND**

### **10.1. THE LEES**

Inspection complete no issues.

### **10.2. THE LEES PICNIC AREA**

Inspection Complete no issues.

### **10.3. YALDING VILLAGE GREEN AND VERGES**

Inspection complete no issues.

### **10.4. JUBILEE FIELD**

Inspection complete no issues.

### **10.5. LADDINGFORD VERGES**

Inspection complete no issues.

### **10.6. THE KINTONS**

Inspection complete.

Nettles overgrowing the path; the football club have been asked to put the goal posts away;

The dog poo situation is getting worse, The Chairman will send out a parish news.

### **10.7. FOWLE HALL GREEN**

Inspection complete no issues.

### **10.8. THE TATT**

Inspection complete.

The Chairman has written to Ian Jeary regarding the swing frame.

## **11. WEEKLY INSPECTIONS OF PLAY-AREAS**

### **11.1. JUBILEE FIELD**

Inspections complete no issues.

### **11.2. THE KINTONS**

Inspections complete, there is some graffiti that needs removing and one of the baby swings needs to be replaced. There is a crack in the spiral slide.

## **12. YALDING'S RESPONSE TO COVID-19 - ANY UPDATE**

Following the government's announcement that we will be back in lockdown on Thursday.

- The Clerk is checking which volunteers still available and The Chairman will advertise for more if needed it was felt that we will not have the same problems with shopping etc as previous.
- The Clerk is checking the status on medication deliveries and also ensuring residents aware of the medication by post service.
- The foodbank will continue.
- A Parish News email will be sent to let everyone know what's happening
- The Chairman, The Clerk, RC and The Vicar will be delegate to arrange anything needs as previous.

#### **12.1. RECOMMENDATION TO COVER OUT-OF-POCKET EXPENSES FOR VOLUNTEERS**

The Chairman proposed, KG seconded and all agreed the following:

- That the 68 active volunteers/families receive a thank you card from The Chairman and the Vicar.
- Those that did substantial mileage shopping or delivering medication to have their mileage estimated and compensated at 22p a mile, this will cost up to £1365.
- A thank you voucher (or in some cases, flowers or wine) between the value of £7 and £50 to be given to volunteers depending on their level of involvement, this will cost up to £900.

#### **12.2. COVID 19 COMMUNITY CHAMPION**

SG has offered to represent Yalding.

### **13. FLOODING**

#### **13.1. GENERAL UPDATE**

There is a Medway Flood Partnership meeting on 6 November 2020.

#### **13.2. FLOOD WARDENS**

There has been no response to the advert in parish magazine for new flood wardens. It will be sent out via Parish News. A virtual meeting and training session to be arranged and tiering of wardens and their responsibilities.

#### **13.3. PROPERTY FLOOD RESISTANCE UPDATE**

1 Willow Grove Barn has been completely redone following water accessing the property when it rained that did not occur before installation. Other testing and snagging ongoing.

#### **13.4. SUBSTATION UPDATE**

UKPN have written to the owners of Curleys old site asking to purchase a piece to erect new substation but have not received a response. The Chairman will check if Lyngs Close can now proceed. Burgess Bank is fully operational.

### **14. NEIGHBOURHOOD PLAN - TO REVIEW**

MBC are keen that parishes proceed with plans. KALC has an agreement from MBC to provide a supporting paper for this. A Steering Group Meeting was held on 23 October a further meeting has been arranged for 6 November.

### **15. HIGHWAYS - UPDATE**

#### **15.1. HIGHWAYS LIST**

The list has been updated and circulated. Councillors to advise any additions.

#### **15.2. OTHER HIGHWAY ISSUES**

Jenny Watson (JW) is progressing with the safety barrier and road markings outside Laddingford School. The Traffic Order has now been processed.

A request for double yellow lines outside Blumer Lock has been made to KCC via Jenny Watson who reported that the only way to move this forward is to put it on the Highway improvement plan. However, due to road safety issues she will review the request.

### **16. FINANCE**

#### **16.1. PAY BILLS**

It was agreed, proposed DL seconded SG to pay bills totalling £7,350.58 exclusive of VAT as per attached list.

#### **16.2. CONFIRM RECEIPTS**

A list of receipts (as attached) totalling £6,031.83 was circulated.

#### **16.3. MONTHLY SPEND AGAINST BUDGET REVIEW**

There was no unbudgeted spend this month.

#### **16.4. TO AGREE TO RELEASE THE GRANTS FOR 2020/21 AS PER BUDGET**

It was agreed to release the following grants:

- Medway Valley Railway £500
- Parish Magazine £300
- Village Hall £1000
- Churchyard £500

#### **17. CONSULTATIONS**

No consultation has been received this month.

The National Highways & Transport Network - Public Satisfaction Surveys – 21 February 2021-  
The Chairman will send this out on Parish News.

#### **18. HERITAGE FINGER POSTS AND VILLAGE NAMEPLATES**

Quotes were circulated in advance.

There is unspent money in the 2020/21 budget due to activities not complete due to Covid restrictions. This money can be re-directed to this project. All agreed. It was nominated JC, seconded DS and agreed by all to go ahead with 18.1, 18.2, 18.3, 18.4.

##### **18.1. TO AGREE TO REPAIR/REFURBISH THE TWO LADDINGFORD VILLAGE NAMEPLATES**

##### **18.2. TO AGREE TO AGREE TO REPLACE THE FOUR MISSING VILLAGE NAMEPLATES, AT LEES ROAD, KENWARD ROAD, DARMAN LANE AND VICARAGE ROAD**

##### **18.3. TO AGREE TO REPLACE EXISTING THE TWO KCC YALDING VILLAGE NAMEPLATES, AT BENOVER ROAD AND YALDING HILL**

##### **18.4. TO AGREE TO REPLACE THE FINGER POST ON YALDING VILLAGE GREEN. (AND POSSIBLY MOVE)**

##### **18.5. TO AGREE TO RESERVE A FURTHER TWELVE OAK POSTS.**

It was felt that this would be too much money to tie up. It was agreed to ask the contractor if a letter of intent would suffice.

#### **19. YALSA**

A well-attended YALSA Annual General Meeting took place on 27 October. Minutes circulated.

##### **19.1. TO NOMINATE PARISH COUNCIL REPRESENTATIVES (2) TO YALSA**

It was agreed by all that DL and DS would be YPC's representatives to YALSA. SG has agreed to be acting treasurer for the relaunch. DL has already been appointed Chairman.

##### **19.2. TO AGREE TO A SMALL, RE-START GRANT**

The Chairman proposed, JC seconded and all agreed that YPC provide a grant of £500 to ensure bills paid prior to agreement of contributions from clubs.

#### **20. CHRISTMAS LIGHTS – TO CONFIRM ERECTION. THE EXTRA LINK FOR LADDINGFORD HAS BEEN ORDERED**

Due to lock down this has been rearranged to 6 December 2020. A core team of volunteers will be used in teams of 6, they will be asked to socially distance and will be provided with gloves and masks.

#### **21. BENOVER ROAD**

##### **21.1. INCREASE IN HGV'S – TO DISCUSS**

There is a KALC initiative for a proposal for a pilot banning HGVs (except for true access or dispensation) from Yalding to Langley, this southern route already having a number of 7.5 ton restrictions. KCC has agreed to support this and it has been confirmed by the Police Crime Commissioner and Assistant Chief Constable (PCC and ACC) that Kent police will also support the project. This will mean active lorry watch sessions and enforcement. The next step is to seek approval from the Department of Transport; application has been made but Brexit is stalling it moving forward at the moment but this is being chased. At a meeting with the PCC and ACC last week it was confirmed that this would be a subject for the agenda for the next meeting.

## **21.2. SPEEDING – TO DISCUSS**

It was agreed that it was sensible if Collier Street PC joined forces with Yalding PC to carry out Speedwatch sessions at the same times as this would carry more weight in seeking follow-up/prosecution by the police if vehicles appear on both watch's records. Lockdown would be a good time to get this set-up, get more recruits, find a new co-ordinator and apply for another check point. The Chairman will talk to Collier Street PC.

## **22. CLOCKHOUSE FARM TRAFFIC – TO DISCUSS IF THERE IS AN ISSUE**

YPC have received no complaints from Yalding residents and no requests for support from neighbouring parishes. It was pointed out that this is a food production, rural industry.

## **23. COMPASSIONATE AWARDS – TO REPORT**

Yalding Volunteers were nominated and won a Compassionate Community award sponsored by the Kent Messenger, MBC and The Heart of Kent Hospice for the help provided during the first lock down.

## **24. KENWARD ROAD VERGES – TO DISCUSS QUOTE**

This item will be deferred until the December meeting as a quote was not received in time for the meeting

## **25. ACCESS TO NOTICEBOARDS – THE ACCESS TO THE YALDING NOTICEBOARD NEEDS TO BE CLEARED**

The Clerk complained with regard to the “dog” and rubbish under the noticeboard at the Post Office blocking safe access to erect notices. The land in question is not in the demise of the post office, it is in the centre of the Conservation Area and YPC have a duty of care to The Clerk to have safe access at all times. This will be addressed at the meeting with the Postmaster.

## **26. REQUEST FROM YALDING CRICKET CLUB TO SELL CHRISTMAS TREES FROM YALDING VILLAGE GREEN AS FUND RAISER**

KG suggested the winter hard stand at The Lees or the Village Hall car park as Yalding Village Green may be too wet and it will clash with erecting the Christmas lights. All agreed.

## **27. PUBLIC SPEAKING – DISCUSS THE SUSPENSION DURING THE CONTINUATION OF VIRTUAL MEETINGS**

There is no right of public speaking at meetings. The Chairman proposed we ask members of the public to send in written statements for the duration of virtual meetings. All agreed.

## **28. CORRESPONDENCE**

### **28.1. KENT ASSOCIATION OF LOCAL COUNCILS (KALC) AND NATIONAL ASSOCIATION OF LOCAL COUNCIL (NALC) CORRESPONDENCE RECEIVED AND CIRCULATED**

- NALC Chief Executive's bulletin – 09 October 2020
- NALC Chief Executive's bulletin – 16 October 2020
- NALC Chief Executive's bulletin – 29 October 2020
- NALC Chief Executive's bulletin – 30 October 2020
- NALC newsletter – 08 October 2020
- NALC newsletter – 12 October 2020
- NALC newsletter – 13 October 2020
- NALC newsletter – 14 October 2020
- NALC newsletter – 15 October 2020
- NALC newsletter – 19 October 2020

- NALC newsletter – 20 October 2020
- NALC newsletter – 21 October 2020
- NALC newsletter – 22 October 2020
- NALC newsletter – 02 November 2020
- NALC newsletter – 02 November 2020
- NALC newsletter – 03 November 2020
- NALC newsletter – 03 November 2020
- NALC's Tree Charter Newsletter – October 2020
- KALC CEO bulletin – October 2020
- KALC News October 2020

**28.2. OTHER GENERAL CORRESPONDENCE RECEIVED AND CIRCULATED AS NOTED IN MINUTES**

- NHS Kent and Medway CCG: Your community news for October 2020

**28.3. SEVERAL EMAILS FROM A LOCAL RESIDENTS CONGRATULATING THE VOLUNTEERS ON THE COMMUNITY AWARD**

The Chairman received several emails congratulating Yalding volunteers on the community award.

**28.4. LETTER FROM RESIDENT OF KENWARD ROAD REGARDING FLOODING AND MUD ON THE HIGHWAY**

KG has been to the site. The major problem is run-off from the polytunnels. Earl Bourne, KCC head of drainage will be contacted, as his engineer seems not to be responding.

**28.5. LETTER FROM THE CRICKET CLUB THANKING KG AND DL FOR THEIR HELP**

The Cricket Club have asked that KG and DL be thanked for their help in particularly with the new practice pitch.

**28.6. ANY OTHER CORRESPONDENCE PRIOR TO THE MEETING**

There was no other correspondence.

**29. PARISH MATTERS**

There were no Parish Matters notified.

**COMMENTS ON PLANNING APPLICATIONS**

20/503628/FULL

Orchard View Garage, Benover Road

Change of use of part existing office together with side and rear extension to create a one bedroom flat. (Part retrospective).

**STRONGLY OBJECT**

**The site is within flood zone 3 where new dwellings should not be permitted and there is no overriding justification to allow this development in this location, and it has not been demonstrated that the proposal would not pose a risk to life and property. In recent years, this site has flooded to a significant depth. Of most particular concern is the introduction of a ground floor bedroom in a flood zone 3, it is essential that the Environment Agency is consulted and its recommendations acted upon. The proposal is contrary to the provisions of policy DM1 of the Maidstone Borough Local Plan (2017), and the National Planning Policy Framework (2019) and its Technical Guidance (2012). The Site is within the Yalding conservation area, the materials used are not suitable and the flat roof design is not appropriate. It is suggested that the planning office makes an internal inspection to confirm the layout is as per submission. If officers are of a mind to approve this application, Yalding Parish Council request it be put to the planning committee.**

20/503351/FULL

Land West Of Maidstone Road. Paddock Wood

Change of use of the land for holiday accommodation.

**OBJECT**

**The site is within a flood zone 3 where development of any kind should not be permitted, it has not been demonstrated that the proposal would not pose a risk to life and property. Caravans and mobile homes are extremely vulnerable to flood waters. At the time of writing there is no consultation comments from The Environment Agency with regard to flooding, this consultation is essential. The proposal represents development in the countryside outside settlement boundaries, causing unacceptable harm to the character and appearance of the countryside and nearby listed buildings. The proposal represents over intensification of mobile homes in this location. If officers are of a mind to approve this application, Yalding Parish Council request it be put to the planning committee.**

20/503118/FULL

Shingle Barn Orchard, Shingle Barn Lane, West Farleigh

Erection of 1no. agricultural barn.

**OBJECT**

**Two barns at this location were converted to residential use in 2016. At that time YPC objected that the buildings meet a local need for agricultural/forestry work and the loss of the barn would be detrimental to the business of any tenant farmer. Councillors now question why four years on a new barn is now required. The applicant hasn't provided adequate information to any change in circumstances in those four years.**

**If the planning officer is of a mind to approve this application YPC would like to put it to the planning committee.**

**As a matter of interest, we note that in 2019 a house was refused planning permission at exactly the same location.**

20/504873/FULL

Kings Oast, Lees Road, Laddingford

Replacement of windows and doors (Resubmission of 19/504341/FULL).

**NO COMMENT**

**YPC fully support the Conservation Officer's comments, concerns and queries.**

20/504711/FULL

Willow Tree Farm, Claygate Road Laddingford

Erection of agricultural barn with associated hardstanding and access track.

**OBJECT**

**Councillors do not consider that 3.5 acres of land can be classed as a viable agricultural unit and therefore support a barn of this size.**

**Councillors do not support any building located within a Flood Zone.**

**If the planning officer is of a mind to approve this application YPC would like to put it to the planning committee.**

**MBC PLANNING DECISIONS SINCE LAST MEETING**

20/503026/FULL

Dunstressing, Kenward Road

Application for removal of condition 11 (landscaping) pursuant to application 15/510728/FULL for - Demolition of existing buildings, removal of residential unit (as confirmed by Lawful Development Certificate dated 04/09/14 ref: 14/500774/LDCEX) and erection of single storey dwelling with accommodation in roof space.

**GRANTED**

20/503502/FULL

Downs Farm House, Kenward Road

Erection of a single storey rear extension, internal and elevational changes to north wing, and blocking of first floor window and insertion of rooflight to south wing.

**GRANTED**

20/503081/FULL

4 St Marys Close, Laddingford

Demolition of conservatory and erection of single storey rear extension.

**GRANTED**

20/503998/FULL

Kenward Park Cottage, Kenward Road

Erection of a single storey building to provide annexe accommodation with home working space (resubmission of 20/502501/FULL).

**GRANTED**

20/504289/LBC

2 The Old Bakery, Lees Road

Listed Building Consent for replacement of 5 no. windows (4 no. casement on the east elevation and 1 no. sash on the south elevation), replacement of weatherboarding at first floor level on the east elevation to match existing.

**WITHDRAWN**

There being no further business the meeting closed at 22.18

These following items are suspended until Lock down is released:

- Welcome pack
- Parish Councillors' Report

Signed.....

Date.....