

YALDING PARISH COUNCIL

**THE ANNUAL MEETING OF THE PARISH COUNCIL WILL BE HELD ON
TUESDAY 20 MAY 2025 AT 7.30 PM IN YALDING VILLAGE HALL
YOUR PRESENCE IS REQUIRED**

THE AGENDA WILL BE

- Declaration of intension to record proceedings
1. Election of The Chairman
 2. Declaration of Acceptance of Office by The Chairman
 3. Election of The Vice Chairman
 4. Apologies for Absence
 5. Declaration of Interest in any agenda item
 6. Re-adopt The Council's Code of Conduct
 7. Motion to Approve Regulations
 - 7.1. Standing Orders
 - 7.2. Risk Management Scheme
 - 7.3. Financial Regulations
 - 7.4. The Council's Statement of Internal Control
 8. Motion to Re-adopt the existing Council Policies, Procedures and Risk Assessments
 9. Motion to Approve new policies, Procedures and Risk Assessments
 10. Motion to Approve The Council's Fixed Assets Register
 11. Motion to Approve The Council's direct debits and standing orders
 12. To confirm the Insurance policy renewal – 3-year contract until 2028
 13. Motion to pay The Clerk and Assistant Clerk's salary monthly under The Scheme of Delegation
 14. Bank balances as at the end of March 2025
 15. Bank reconciliations for March 2025
 16. Confirmation of programme of meetings for the 2025/26
 17. Confirmation of members of Working Parties
 - 17.1. Yuletide Market
 - Parish Councillors
 - Resident Volunteers
 - 17.2. Parish Wide Neighbourhood Plan Steering Group
 - Parish Councillors
 - Resident Volunteers
 18. Appointments to Outside bodies
 - Medway Valley Railway Partnership
 - Yalding Enterprise Park - Development Delivery Group
 - Village Hall Committee
 - Kent Association of Local Councils (2)
 - Police Ward Cluster Group (1)
 - Yalding and Laddingford Sports Association
 - Yalding Charities
 - Medway Catchment Partnership
 19. Finance -Motion to approve any outstanding Councillors expenses.

Angela Gent

Clerk to Yalding Parish Council – 15 May 2025

Note: Minutes of previous meeting were signed at a Parish Council Meeting held on 04 June 2024. There are no Matters Arising